

**Don't hide your feelings and respond to a message in anger.**

**Share your personal information while talking to strangers online.**

**When someone sends you a private message, copy and share it with others.**

**Write sarcastic comments and criticize people for their opinions.**

**Click on "Caps Lock" and SHOUT in all caps.**

**Accept unknown people's friend requests on social networks.**

**Run a spelling and grammar check before sending a message.**

**Get permission and copyright before you download or use e-mails and photos.**

**Have patience for mistakes. Be respectful online.**

**Address your teachers and classmates professionally in educational platforms.**

**Be sure what you're sharing online is true. Don't share false news.**

**Think of others' feelings before uploading anything about them.**